

Star Valley Ranch, Wyoming

TOWN COUNCIL MEETING

SIGN IN SHEET

July 21 2021

| | NAME | | NAME |
|----|--------------------|----|------|
| 1 | <i>[Signature]</i> | 24 | |
| 2 | Ron Larker | 25 | |
| 3 | Carolyn Larker | 26 | |
| 4 | RAND BITTER | 27 | |
| 5 | | 28 | |
| 6 | | 29 | |
| 7 | | 30 | |
| 8 | | 31 | |
| 9 | | 32 | |
| 10 | | 33 | |
| 11 | | 34 | |
| 12 | | 35 | |
| 13 | | 36 | |
| 14 | | 37 | |
| 15 | | 38 | |
| 16 | | 39 | |
| 17 | | 40 | |
| 18 | | 41 | |
| 19 | | 42 | |
| 20 | | 43 | |
| 21 | | 44 | |
| 22 | | 45 | |
| | | | |

The
Town of Star Valley Ranch

TOWN MEETING

DRAFT

July 21, 2021
6:00 PM

Proposed Agenda

1. Call to Order, Roll Call of Councilmen, Statement of Quorum
2. Pledge of Allegiance
3. Recognition (Special Guests)
4. Adopt Agenda ([Motion](#))
5. Adopt Consent Agenda ([Motion](#))
 - A. Approve Minutes for June 15th Town Council Meeting
 - B. Correspondence Listing
 - C. Accounts Payable and Payroll Disbursement (\$342,532.73)
 - D. WIP-2019 Financial Report
 - E. WIP-2021 Financial Report
 - F. Activity Reports
 - G. Board Reports
 1. Natural Resources Board
 2. Planning and Zoning Board
 3. Water Board
 - H. Safety
 1. Special Municipal Officer's Report
 2. Sheriff's Office Report
6. Prior Business
 - A. Ordinance 2021-11 Title XV Section 154.003 Appendix B Zoning Map ([Motion](#))
 - B. Ordinance 2021-12 Title V Chapter 50 Regulations ([Motion](#))
 - C. Ordinance 2021-13 Title V Chapter 53 Definitions ([Motion](#))
 - D. Ordinance 2021-14 Title V Chapter 54 Rates ([Motion](#))
 - E. Ordinance 2021-15 Title XV Section 154.244 Procedures for Amending ([Motion](#))

7. New Business

- A. Ordinance 2021-16 Title III Administration – Town Complex (Motion)
- B. Ordinance 2021-17 Title IX Chapter 93 – Nuisance (Motion)
- C. Fire Protection Agreement Authorization (Motion)
- D. Economic Development Board Appointment of Kirsten Merrill (Motion)
- E. Finance Advisory Board Appointment of Rand Bitter (Motion)

8. Items Moved from Consent Agenda

9. Upcoming Activities/Events

- A. LCED Meeting, August 2, 2021 @ 10am – County Offices Afton
- B. Town Council Workshop, August 5, 2021 @ 9am – Town Hall
- C. Coffee with the Mayor, August 16, 2021 @ 10am – Town Hall
- D. Town Council Workshop, August 18, 2021 @ 9am – Town Hall
- E. Town Council Meeting, August 18, 2021 @ 6pm – Town Hall

10. Adjournment (Motion)

The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE the Town of Star Valley Ranch approve the agenda as written.

Motion made by Councilman Denney

Motion seconded by Councilman Ellis

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk



CONSENT AGENDA

- A. Approve Minutes for June 15th Town Council Meeting
- B. Correspondence Listing
- C. Accounts Payable and Payroll Disbursement (\$342,532.73)
- D. WIP-2019 Financial Report
- E. WIP-2021 Financial Report
- F. Activity Reports
- G. Board Reports
 - 1. Natural Resources Board
 - 2. Planning and Zoning Board
 - 3. Water Board
- H. Safety
 - 1. Special Municipal Officer's Report
 - 2. Sheriff's Office Report

The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE the Town of Star Valley Ranch approve the consent agenda as amended.

Motion made by Councilman Hansen

Motion seconded by Councilman Denney

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: Kristin Gray

Kristin Gray, Clerk



The Town of
Star Valley Ranch, Wyoming

TOWN MEETING MINUTES

DRAFT

June 15, 2021, 6:00PM

Call to Order, Roll Call of Councilmen, Statement of Quorum: The one hundred Ninety Ninth regular monthly meeting of the Town of Star Valley Ranch Town Council was held June 15, 2021, at Town Hall, 171 Vista Drive. Mayor Buyers called the meeting to order at 6:00 PM, stating a quorum with Councilmen Lee Hansen, Councilman Taylor Ellis, Councilman Ron Denney, and Councilman Don Baillie present. Town Clerk Kristin Gray was also in attendance.

Pledge of Allegiance:

Recognition of Special Guests: Boyd Siddoway, Water Utility Board Chairman; Carolyn Thacker, Star Valley Ranch Association; Ed Koontz, Planning & Zoning Board Chairman

Adopt Agenda: Councilman Baillie moved to approve the agenda as written. Councilman Ellis seconded the motion. Motion carried unanimously.

Adopt Consent Agenda: Councilman Denney moved to approve the consent agenda as written. Councilman Baillie seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- A. Approve Minutes for May 19th Town Council Meeting
- B. Correspondence Listing
- C. Accounts Payable and Payroll Disbursement (\$124,938.78)
- D. WIP-2019 Financial Report
- E. WIP-2021 Financial Report
- F. Activity Reports
 - 1. LCED Meeting, June 7, 2021 – Teleconference
- G. Board Reports
 - 1. Natural Resources Board
 - 2. Planning and Zoning Board
 - 3. Water Board
- H. Safety
 - 1. Special Municipal Officer's Report
 - 2. Sheriff's Office Report

Copies of the latest Town Council Meetings as well as archived agendas and minutes from all previous Town Meetings and other public hearings may be found at the Town Hall during regular business hours or on the Town's website: www.starvalleyranchwy.org.

Correspondence: The Town has all correspondence on file and if anyone would like to review the correspondence, please contact the Town Clerk.

Dr. Dallabetta gave a brief presentation on short-term rentals and how he feels they will be a detriment to the Town.

Sheriff Shane Johnson spoke to the Council and attending audience about the Sheriff's Department's role in the Town and how he has been dealing with concerns about speeding and unsafe ATV and golf cart use. Mrs. Siddoway asked if they could provide more detail in the monthly report, maybe listing locations of concern and Sheriff Johnson said he would look into it.

Nan Burton of the Star Valley Arts Council gave a presentation on what the benefits to the community would be, should the Town decide to become a sponsor.

Councilman Ellis presented and Ordinance 2021-04 Budget Amendment, explaining that there were no changes from second reading. Councilman Ellis moved to approve the ordinance as written. Councilman Hansen seconded the motion. Motion carried unanimously.

Councilman Ellis presented Ordinance 2021-05 Appropriations for Fiscal Year 2021-2022, presenting the budget for the upcoming year, noting where changes had been made from second reading. Councilman Ellis moved to approve the ordinance as written and read. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Denney presented Ordinance 2021-06 Title III Administration, Chapter 33 Town Organizations: Investment Board Organization. Councilman Denney explained that there were no changes from second reading. Councilman Denney moved to approve the Ordinance as written and read. Councilman Baillie seconded the motion. Motion carried unanimously.

Councilman Denney presented Ordinance 2021-07 Title III Administration, Chapter 33 Town Organizations: Economic Development Board Councilman Denney explained that there were no changes from second reading. Councilman Denney moved to approve the ordinance as written and read. Councilman Hansen seconded the motion. Motion carried unanimously.

Councilman Ellis presented Ordinance 2021-08 Title VII Traffic Code, Chapter 71 Roads, Vehicles, and Traffic Control. Councilman Ellis explained that no changes had been made from second reading. Councilman Ellis move to approve the Ordinance as written and read. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Ellis presented Ordinance 2021-09 Title III Administration, Chapter 32 Officials and Employees, stating there were no changes from second reading. Councilman Ellis to approve the Ordinance as written and read. Mr. Anderson stated he wanted to talk about snow plowing; Mayor Buyers told him it was not part of this Ordinance and not the time and asked Mr. Anderson to sit back down. Mr. Robinson stood up to talk about a Planning and Zoning matter, and Mayor Buyers asked him to take his seat, but Mr. Robinson left instead. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Ellis introduced Ordinance 2021-10 Title IX General Regulations, Chapter 93 Town Property, stating no changes had been made from first reading. Councilman Ellis moved to approve the Ordinance as written and read. Councilman Hansen seconded the motion. Motion carried unanimously.

Chairman Koontz of the Planning and Zoning Board presented the Board recommendation for the Town of Star Valley Ranch to rezone the property at 171 Vista Drive from commercial to public facility. Chairman Koontz said two public hearings were held and no comments had been received. Councilman Baillie moved to approve the recommendation. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Baillie presented Ordinance 2021-11 Title XV Land Usage, section 154.003 and Appendix B Zoning map. Councilman Baillie explained that this updates the Zoning map to show the change in zoning for Town Hall and includes the annexations that had previously been passed. Councilman Baillie moved to approve the ordinance as written and read. Councilman Hansen seconded the motion. Motion carried unanimously.

Councilman Hansen presented Ordinance 2021-12 Title V Water Utility, Chapter 50 Regulations, explaining that this was a total replacement of previous ordinance. Councilman Hansen read the ordinance and pointed out one change in numbering that needed to be fixed. Councilman Hansen moved to approve the ordinance and written and read. Councilman Baillie seconded the motion. Motion carried unanimously.

Councilman Hansen presented Ordinance 2021-13 Title V Water Utility, Chapter 53 Definitions. Councilman Hansen explained that this is a new chapter that is a separation and formation of a chapter exclusively for definitions. Councilman Hansen read the ordinance, then moved to approve as written and read. Councilman Baillie seconded the motion. Motion carried unanimously.

Councilman Hansen presented Ordinance 2021-14 Title V Water Utility, Chapter 54 Rates. Councilman Hansen explained that this chapter replaces Chapter 53 Water Service Fees and read the ordinance. Councilman Hansen moved to approve the ordinance as written. Mr. Braun asked if the turn on and off fees were to generate revenue; Councilman Hansen clarified that it was to help offset the cost of offering the service. Mr. Bitter did not agree on making the turn on and off services have a fee and believed they should continue to be free. Mr. Siddoway explained that the residents who don't use the service end up subsidizing the residents who do, and that the number of turn on and offs was minimal as a revenue source, but the idea was more to encourage residents to put their own turn offs in. Councilman Ellis seconded the motion. Motion carried unanimously.

Councilman Baillie presented Ordinance 2021-15 Title XV Land Usage, Chapter 154 Zoning, Section 154.244 Procedures for Amending a Plat, explaining that this ordinance adds a paragraph for the procedure of subdividing or creating new lots that were previously combined. Councilman Baillie moved to approve the ordinance as written and read. Councilman Ellis seconded the motion. Motion carried unanimously.

Councilman Ellis moved to approve the Mayor's appointment of Greg Greenhoe to the Natural Resource Board. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Ellis moved to approve the Mayor's appointment of Ruzena Rok as a regular member on the Natural Resource Board. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Ellis moved to approve the Mayor's appointment of Deb Adler to the Natural Resource Board as an alternate member. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Ellis moved to approve the Mayor's appointment of Russ Cargo to the Natural Resource Board as a regular member to replace Jack Hales. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Hansen moved to approve the Mayor's appointment of Boyd Siddoway to the Water Utility Board. Councilman Baillie seconded the motion. Motion carried unanimously.

Councilman Baillie moved to approve the Mayor's appointment of Gordon Howe to the Planning and Zoning Board as a regular member to replace Ed Koontz. Councilman Denney seconded the motion. Motion carried unanimously.

Councilman Denney moved to approve the Mayor's appointment of Nan Burton to the Economic Development Board. Councilman Ellis seconded the motion. Motion carried unanimously.

Councilman Denney moved to approve the Mayor's appointment of Rachelle Brown to the Economic Development Board. Councilman Ellis seconded the motion. Motion carried unanimously.

Councilman Denney moved to approve the Mayor's appointment of Paul Bordwell to the Economic Development Board. Councilman Hansen seconded the motion. Motion carried unanimously.

Councilman Denney moved to approve the Mayor's appointment of Boyd Siddoway to the Finance Advisory Board. Councilman Hansen seconded the motion. Motion carried unanimously.

Councilman Baillie moved to approve the Mayor's appointment of Kathy Daulton to the Planning and Zoning Board. Councilman Ellis seconded the motion. Motion carried unanimously.

Mayor Buyers read the proclamation of gratitude for Carolyn Koch.

Mayor Buyers read the proclamation of gratitude for Jack Hales.

Mayor Buyers read the proclamation of gratitude for Ed Koontz.

Mayor Buyers gave an update on events in the Town.

Upcoming events were discussed.

Councilman Denney moved to adjourn the meeting. Councilman Hansen seconded the motion. Motion carried unanimously.

Correspondence

June 15 – July 20

- SV Association Weekly Email, June 18 – Email
- SV Association Weekly Email, June 25 – Email
- SV Association Election Results, June 26 – Email
- SV Association Weekly Email, July 2 – Email
- SV Association Weekly Email, July 9 – Email
- SV Association Board Workshop, July 12 – Email
- Senator Barrasso's Office, July 6 – Card
- Lincoln County Critical Fire Conditions, July 8 – Email
- Lincoln County Smoke, July 9 – Email
- WAM Economic Summary Report Q1, July 1 – Email

Report Criteria:

Journal Code..Journal code = "CD","CD2","CDA","CDA2","CDC","CDP","CDPT"

| Journal | Payee or Description | Date | Check Number | Check Amount |
|---------|--------------------------------------|------------|--------------|--------------|
| CDPT | Bank of Star Valley | 06/02/2021 | 12638 | 40.00 |
| CDPT | Wyoming Retirement System | 06/02/2021 | 12639 | 3,371.77 |
| CDPT | Wyoming State Disbursement (SDU) | 06/02/2021 | 12640 | 46.15 |
| CDC | Boswell, Adam | 06/08/2021 | 12641 | 6,500.00 |
| CDA | ADC Partnership | 06/09/2021 | 12642 | 3,157.50 |
| CDA | AG&S Electric | 06/09/2021 | 12643 | 2,441.72 |
| CDA | All-Star Auto Parts | 06/09/2021 | 12644 | 1,184.76 |
| CDA | Black Mountain Rental | 06/09/2021 | 12645 | 73.50 |
| CDA | Car Quest Auto Parts | 06/09/2021 | 12646 | 155.80 |
| CDA | Caselle, Inc | 06/09/2021 | 12647 | 1,036.00 |
| CDA | Dry Creek Enterprises, Inc. | 06/09/2021 | 12648 | 280.00 |
| CDA | Energy Laboratories | 06/09/2021 | 12649 | 175.00 |
| CDA | Freedom Mailing Services, Inc. | 06/09/2021 | 12650 | 816.79 |
| CDA | Green Pro Solutions | 06/09/2021 | 12651 | 3,585.50 |
| CDA | Hastings Ace Hardware | 06/09/2021 | 12652 | 234.18 |
| CDA | High Country Landscaping | 06/09/2021 | 12653 | 310.00 |
| CDA | High Country Linen Service | 06/09/2021 | 12654 | 70.80 |
| CDA | Hunter's Furniture & Appliance | 06/09/2021 | 12655 | 624.99 |
| CDA | Jenkins Ace Home Center | 06/09/2021 | 12656 | 2,651.55 |
| CDA | Kellerstrass Oil Company | 06/09/2021 | 12657 | 3,090.02 |
| CDA | Lawson Products | 06/09/2021 | 12658 | 94.74 |
| CDA | Lifetime Concrete, LLC | 06/09/2021 | 12659 | 7,500.00 |
| CDA | Lincoln County Sheriff's Office | 06/09/2021 | 12660 | 880.00 |
| A | Mountain States Pipe & Supply | 06/09/2021 | 12661 | 2,001.27 |
| CDA | One-Call of Wyoming | 06/09/2021 | 12662 | 34.50 |
| CDA | Prairie Dog Boring Equipment, Inc | 06/09/2021 | 12663 | 13,951.45 |
| CDA | Salsbury Industries | 06/09/2021 | 12664 | 6,034.09 |
| CDA | Silver Star Communications | 06/09/2021 | 12665 | 1,963.01 |
| CDA | Staples | 06/09/2021 | 12666 | 326.35 |
| CDA | Summit Insurance Services | 06/09/2021 | 12667 | 60.00 |
| CDA | Swift Creek Trading | 06/09/2021 | 12668 | 286.98 |
| CDA | Team Laboratory Chemical LLC | 06/09/2021 | 12669 | 1,735.00 |
| CDA | Thayne True Value Hardware & Variety | 06/09/2021 | 12670 | 1,682.63 |
| CDA | Town of Star Valley Ranch | 06/09/2021 | 12671 | 638.27 |
| CDA | Valley Wide Coop-BriteGas | 06/09/2021 | 12672 | 320.64 |
| CDA | Westbank Sanitation | 06/09/2021 | 12673 | 257.13 |
| CDA | Western States Fire Protection | 06/09/2021 | 12674 | 780.00 |
| CDA | Wyoming Assn of Rural Water Systems | 06/09/2021 | 12675 | 790.00 |
| CDC | Christensen Auto LLC | 06/09/2021 | 12676 | 13,464.41 |
| CDC | DRH Construction | 06/09/2021 | 12677 | 2,000.00 |
| CDC | Evans, Laurie | 06/09/2021 | 12678 | 2,880.00 |
| CDC | North Ridge Homes | 06/09/2021 | 12679 | 1,700.00 |
| CDC | Sky High Homes | 06/09/2021 | 12680 | 2,000.00 |
| CDPT | Bank of Star Valley | 06/16/2021 | 12681 | 40.00 |
| CDPT | Wyoming Retirement System | 06/16/2021 | 12682 | 4,029.67 |
| CDPT | Wyoming State Disbursement (SDU) | 06/16/2021 | 12683 | 46.15 |
| CDA | Allied Benefit Systems Inc. | 06/23/2021 | 12684 | 3,754.71 |
| CDA | American Express | 06/23/2021 | 12685 | 5,306.45 |
| CDA | Austral Star, LLC | 06/23/2021 | 12686 | 1,128.75 |
| CDA | Automotive Equipment | 06/23/2021 | 12687 | 1,286.55 |
| CDA | Avail Valley Construction | 06/23/2021 | 12688 | 4,049.84 |
| CDA | Black Mountain Rental | 06/23/2021 | 12689 | 154.00 |
| A | C Arrow Backhoe Services | 06/23/2021 | 12690 | 2,040.00 |
| CDA | DBS Services LLC | 06/23/2021 | 12691 | 1,001.00 |

| Journal | Payee or Description | Date | Check Number | Check Amount |
|---------|--|------------|--------------|--------------|
| CDA | Delta Dental | 06/23/2021 | 12692 | 246.85 |
| CDA | Dustbusters, Inc. | 06/23/2021 | 12693 | 4,122.23 |
| CDA | Forsgren Associates Inc | 06/23/2021 | 12694 | 16,396.84 |
| CDA | GreatAmerica Financial Services | 06/23/2021 | 12695 | 279.75 |
| CDA | Greenhoe, Greg | 06/23/2021 | 12696 | 387.00 |
| CDA | Grover's All Wheels, LLC | 06/23/2021 | 12697 | 65,000.00 |
| CDA | Honnen Equipment | 06/23/2021 | 12698 | 7,531.65 |
| CDA | Itron, Inc | 06/23/2021 | 12699 | 2,873.93 |
| CDA | Jenkins Ace Home Center | 06/23/2021 | 12700 | 15.75 |
| CDA | Kellerstrass Oil Company | 06/23/2021 | 12701 | 2,996.01 |
| CDA | Lawson Products | 06/23/2021 | 12702 | 1,235.38 |
| CDA | Lower Valley Energy | 06/23/2021 | 12703 | 2,878.12 |
| CDA | Mountain States Pipe & Supply | 06/23/2021 | 12704 | 356.25 |
| CDA | North American Benefits Company | 06/23/2021 | 12705 | 1,158.12 |
| CDA | Ridge Creek Investment Co | 06/23/2021 | 12706 | 3,333.00 |
| CDA | Salsbury Industries | 06/23/2021 | 12707 | 12,004.45 |
| CDA | Southco Metals LLC | 06/23/2021 | 12708 | 196.30 |
| CDA | Staples | 06/23/2021 | 12709 | 101.75 |
| CDA | Star Valley Independent | 06/23/2021 | 12710 | 49.88 |
| CDA | Sterling Urgent Care | 06/23/2021 | 12711 | 52.00 |
| CDA | Team Laboratory Chemical LLC | 06/23/2021 | 12712 | 1,735.00 |
| CDA | Town of Afton | 06/23/2021 | 12713 | 54.00 |
| CDA | USA BlueBook | 06/23/2021 | 12714 | 112.98 |
| CDA | Valley Tech, LLC | 06/23/2021 | 12715 | 185.10 |
| CDA | VSP of Wyoming | 06/23/2021 | 12716 | 89.34 |
| CDA | Wyoming Assn of Rural Water Systems | 06/23/2021 | 12717 | 395.00 |
| CDA | Wyoming Department of Workforce Services | 06/23/2021 | 12718 | 4,342.71 |
| CDA | Wyoming Garage Door | 06/23/2021 | 12719 | 7,833.00 |
| CDPT | Bank of Star Valley | 06/30/2021 | 12720 | 40.00 |
| CDPT | Wyoming Retirement System | 06/30/2021 | 12721 | 3,915.89 |
| CDPT | Wyoming State Disbursement (SDU) | 06/30/2021 | 12722 | 46.15 |
| CDC | Taylor Ellis | 06/30/2021 | 12723 | 600.00 |
| CDA | 4sight Security | 06/30/2021 | 12724 | 5,863.80 |
| CDA | All-Star Auto Parts | 06/30/2021 | 12725 | 1,632.61 |
| CDA | Avail Valley Construction | 06/30/2021 | 12726 | 2,438.80 |
| CDA | Car Quest Auto Parts | 06/30/2021 | 12727 | 196.87 |
| CDA | Crown Trophy | 06/30/2021 | 12728 | 37.90 |
| CDA | Dustbusters, Inc. | 06/30/2021 | 12729 | 7,509.08 |
| CDA | Greenhoe, Greg | 06/30/2021 | 12730 | 1,230.52 |
| CDA | Hastings Ace Hardware | 06/30/2021 | 12731 | 1,917.71 |
| CDA | High Country Linen Service | 06/30/2021 | 12732 | 109.96 |
| CDA | Lawson Products | 06/30/2021 | 12733 | 53.52 |
| CDA | Liquid Engineering | 06/30/2021 | 12734 | 3,225.00 |
| CDA | Peavler's Mountain Star Inc. | 06/30/2021 | 12735 | 205.65 |
| CDA | Team Laboratory Chemical LLC | 06/30/2021 | 12736 | 1,735.00 |
| CDA | Thayne True Value Hardware & Variety | 06/30/2021 | 12737 | 1,004.58 |
| CDA | Valley Market | 06/30/2021 | 12738 | 233.97 |
| CDA | Valley Vegetation Solutions, LLC | 06/30/2021 | 12739 | 2,900.00 |
| CDP | DIRECT DEPOSIT TOTAL | 06/04/2021 | 92201 | 17,433.61 |
| CDP | DIRECT DEPOSIT TOTAL | 06/18/2021 | 92202 | 21,637.80 |
| CDPT | Great-West Trust Company | 06/01/2021 | 123011317 | 50.00 |
| CDPT | IRS - 941 Taxes | 06/01/2021 | 123011318 | 5,354.50 |
| CDPT | Great-West Trust Company | 06/14/2021 | 123011319 | 50.00 |
| CDPT | IRS - 941 Taxes | 06/14/2021 | 123011320 | 6,899.64 |
| CDPT | Great-West Trust Company | 06/28/2021 | 123011321 | 50.00 |
| CDPT | IRS - 941 Taxes | 06/28/2021 | 123011322 | 6,134.16 |

| Journal | Payee or Description | Date | Check Number | Check Amount |
|---------------|----------------------|------|-----------------|-----------------|
| Grand Totals: | | | | 342,532.73 |

Report Criteria:

Journal Code. Journal code = "CD","CD2","CDA","CDA2","CDC","CDP","CDPT"

Water Improvement Project - 2019

Updated: 6/30/2021

| | | | |
|--------|--------------------|----------------|------------------------------------|
| | Source: | Funding % | |
| Terms: | Loan*: \$4,111,120 | DWSRF-214 | 67% |
| | Grant: \$1,867,973 | MRG-17070-LN | 30% |
| | Self: \$184,080 | System Reserve | 3% |
| | Total: \$6,163,173 | | 100% |
| | | | Total Spent: <u>\$5,287,146</u> |
| | | | Percentage Complete: <u>85.79%</u> |

| DWSRF-214 | | | | MRG-17070-LN | | | | Account # 41-49-0025 | | | | | | | |
|-----------------|---------------------|----------------|---------------|----------------|---------------|-----------------------|---------------------|----------------------|--------------|--------------------|------------|----------------|-----------------------|------------|-------|
| Draft Request # | Submitted to State? | Loan \$ | Received Date | Grant \$ | Received Date | Total Loan & Grant \$ | Town's Portion (3%) | Funds Received? | Forsgren \$ | Forsgren Paid Date | Check # | Knife River \$ | Knife River Paid Date | Check # | |
| July | 20 | 8/13/2020 | \$223,184.88 | 9/2/2020 | \$99,933.52 | 9/23/2020 | \$323,118.40 | \$9,993.35 | Yes | \$27,421.68 | 9/30/20 | 12139 | \$305,690.07 | 9/30/2020 | 12142 |
| Aug | 21 | 9/14/2020 | \$257,074.17 | 10/27/2020 | \$115,107.84 | 10/12/2020 | \$372,182.01 | \$11,510.78 | Yes | \$27,784.25 | 11/4/20 | 12223 | \$355,908.54 | 11/4/2020 | 12227 |
| Sept | 22 | 10/14/2020 | \$338,825.42 | 11/24/2020 | \$151,712.87 | 12/18/2020 | \$490,538.29 | \$15,171.29 | Yes | \$30,657.00 | 12/31/20 | 12339 | \$475,052.58 | 12/31/2020 | 12343 |
| Oct | 23 | 11/16/2020 | \$549,776.56 | 11/24/2020 | \$246,168.61 | 12/22/2020 | \$795,945.17 | \$24,616.86 | Yes | \$24,568.85 | 12/31/2020 | 12339 | \$795,993.18 | 12/31/2020 | 12343 |
| Nov | 24 | 12/14/2020 | \$79,143.06 | 1/20/2021 | \$35,437.19 | 1/7/2021 | \$114,580.25 | \$3,543.71 | Yes | \$22,404.25 | 2/11/21 | 12421 | \$95,719.71 | 2/11/2021 | 12427 |
| Dec | 25 | 1/25/2021 | \$4,150.65 | 2/10/2021 | \$1,858.50 | 2/11/2021 | \$6,009.15 | \$185.85 | Yes | \$6,195.00 | 3/10/21 | 12471 | \$0.00 | | |
| Jan | 26 | 2/11/2021 | \$7,922.75 | 3/5/2021 | \$3,547.50 | 3/31/2021 | \$11,470.25 | \$354.75 | Yes | \$11,825.00 | 4/6/21 | 12531 | \$0.00 | | |
| Feb | 27 | 3/15/21 | \$6,060.15 | 4/6/2021 | \$2,713.50 | 4/6/2021 | \$8,773.65 | \$271.35 | Yes | \$9,045.00 | 5/5/21 | 12585 | \$0.00 | | |
| Mar | 28 | 4/20/21 | \$4,513.63 | 5/13/2021 | \$2,054.06 | 5/26/2021 | \$6,567.69 | \$279.19 | Yes | \$6,846.88 | 6/23/21 | 12694 | \$0.00 | | |
| Apr | 29 | 5/17/21 | \$1,458.97 | 6/3/2021 | \$653.27 | 5/26/2021 | \$2,112.24 | \$65.32 | Yes | \$2,177.56 | | | \$0.00 | | |
| May | 30 | 6/29/21 | \$4,842.57 | | \$2,168.32 | | \$7,010.89 | \$216.83 | | \$7,227.72 | | | \$0.00 | | |
| Totals: | | \$3,542,314.07 | | \$1,586,143.84 | | \$5,128,457.91 | \$158,688.09 | | \$434,016.49 | | | \$4,853,129.51 | | | |

| | | | |
|---------------|------------|---------------|--------|
| Owed: | \$9,405.28 | Owed: | \$0.00 |
| Ready to Pay: | \$2,177.56 | Ready to Pay: | \$0.00 |

Notes:

<https://sao.wyo.gov/vendors/>

Put "Town of Star Valley Ranch" in the "Vendor Name" box and any Start Date and the results will appear. These are dates the State releases funding, not necessarily the day it appears in our bank account.

*25% Loan Forgiveness will be applied after completion of project and interest is paid.

Water Improvement Project - 2021

Updated: 6/30/2021

Terms:

| | | | |
|--------|-------------|--------------|------|
| Loan*: | \$1,468,208 | DWSRF-231 | 67% |
| Grant: | \$723,147 | MRG-19074-LN | 33% |
| Total: | \$2,191,355 | | 100% |

Total Spent: \$80,040

Percentage Complete: 3.65%

| DWSRF-231 | | | | MRG-19074-LN | | Account # 41-49-0026 | | | | | | | | |
|-----------|-----------------|---------------------|-------------|---------------|-------------|----------------------|-----------------------|-----------------|-------------|--------------------|---------|---------------|----------------------|---------|
| | Draft Request # | Submitted to State? | Loan \$ | Received Date | Grant \$ | Received Date | Total Loan & Grant \$ | Funds Received? | Forsgren \$ | Forsgren Paid Date | Check # | Contractor \$ | Contractor Paid Date | Check # |
| Sep | 1 | 10/14/2020 | \$5,205.90 | 11/20/2020 | \$2,564.10 | 12/18/2020 | \$7,770.00 | Yes | \$7,770.00 | 12/31/2020 | 12339 | | N/A | |
| Oct | 2 | 12/14/2020 | \$6,394.90 | 1/20/2021 | \$3,149.73 | 2/11/2021 | \$9,544.63 | Yes | \$9,544.63 | 3/10/2021 | 12471 | \$0.00 | | |
| Nov | 3 | 1/25/2021 | \$5,692.17 | 2/10/2021 | \$2,803.61 | 2/11/2021 | \$8,495.78 | Yes | \$8,495.78 | 3/10/2021 | 12471 | \$0.00 | | |
| Jan | 4 | 2/11/2021 | \$27,606.27 | 3/5/2021 | \$13,597.12 | 3/31/2021 | \$41,203.39 | Yes | \$2,655.00 | 4/6/2021 | 12531 | \$38,548.39 | 4/6/2021 | 12535 |
| Feb | 5 | 3/15/2021 | \$3,356.70 | 4/6/2021 | \$1,653.30 | 4/6/2021 | \$5,010.00 | Yes | \$5,010.00 | 5/5/2021 | 12585 | \$0.00 | | |
| Mar | 6 | 4/20/2021 | \$894.45 | 5/10/2021 | \$440.55 | 5/10/2021 | \$1,335.00 | Yes | \$1,335.00 | 6/23/2021 | 12694 | \$0.00 | | |
| Apr | 7 | 6/29/21 | \$4,476.42 | | \$2,204.81 | | \$6,681.23 | | \$6,681.24 | | | \$0.00 | | |
| Totals: | | | \$53,626.81 | | \$26,413.22 | | \$80,040.03 | | \$41,491.65 | | | \$38,548.39 | | |

Owed: \$6,681.24
Ready to Pay: \$0.00

Owed: \$0.00
Ready to Pay: \$0.00

Notes:

<https://sao.wyo.gov/vendors/>

Put "Town of Star Valley Ranch" in the "Vendor Name" box and any Start Date and the results will appear. These are dates the State releases funding, not necessarily the day it appears in our bank account.

*25% Loan Forgiveness will be applied after completion of project and interest is paid.

NATURAL RESOURCE BOARD JULY 2021 REPORT TO TOWN COUNCIL

Natural Resource Board Donation Accounts

As of July 8, 2021, the General NRB Donation Fund has a balance of \$2,728.92 and the Trails Donation Account has a balance of \$2,343.26 Total funds available: \$5,072.18.

Board Membership

Russ Cargo was confirmed by the Town Council to replace Jack Hales. The board is full for the coming year. The Board will elect a new chair at their July meeting.

Cedar Creek Trailhead and Trails Program

The Cedar Creek Trailhead was dedicated on June 15th, there was an excellent turnout with representatives of all of our partners in attendance including LVI, Forest Service, Friends of the Bridger-Teton and the Star Valley Ranch Association. The trailhead has been getting good use over the month of June.

The NRB has recommended that the Town annex LVI's 5.92 acres at the mouth of Cedar Creek into the town so that the town's Parks & Recreation Ordinance would apply to the Cedar Creek Trailhead.

As of July 8th, all of the Green Canyon Area Trails have received maintenance for the year. Work will now shift to Cedar Creek Trail.

Parks & Landscaping Committee

On June 8th we received word from Trista Ostrom, Chief of Staff to First Lady Jennie Gordon, that we will receive a WY Hunger Initiative grant of \$1,000. This will be spent on improving the water system to Crop Circles. We are required to repay any portion of the Grant that is not used for the purposes stated. We are to submit a final report consisting of a project report, community partnerships that our organization has worked with and measurable results by Dec. 1, 2021.

Crops are doing well in the Community Garden. All tank permittees are doing an excellent job maintaining their gardens. Vegetables are now being harvested. Now that crops are producing, locks have been placed on both gates into the garden area. We are concerned that visitors may feel free to pick.

June 24, 2021 – 30 young people ages 14-18 and 10 adult leaders from the LDS 2nd Ward, Wellsville, UT youth conference volunteered to do community service. They worked in Fox Run Park for approx. 2 hours. NRB volunteers Craig and Deb Adler, Victor Padilla, Paul Bordwell and Shirley Greenhoe each took a group to the various work projects: built rock basins, mulched and watered new Arbor Day trees, removed dead tree limbs and brush along ditch, east side of park, trimmed lower limbs from trees along Middle Branch, trimmed the large juniper, north end of park, constructed trail/path from toilet to walking path, enlarged drainage basin, misc. trail work. A very productive afternoon.

Flower pots, formerly placed at the old mail center, have been placed at the Town Hall door facing the parking lot and one flower pot near the entrance to the new mail center.

The Parks and Landscaping Committee has had 3 members step down. We are now a committee of 3 and looking now for some new members.

Arbor Day

Arbor Day was held at Fox Run Park on Saturday, June 12th. It was conducted in the parking lot of the Community Garden. It was fairly well attended. Eight new trees were planted in Fox Run Park on the west side of the Canine Commons Dog Park. Just over \$2,000 was raised for trees in the park this year.

Aspen Leaf Scorch

Residents may have noticed that in some areas aspen leaves have begun to turn brown on certain trees in certain areas. This is Aspen Leaf Scorch, caused when there is not enough moisture in the soil to meet the needs of the tree's leaves. The leaves will turn brown and die. But the tree will, most likely, leaf out again the following year. This leaf scorch is most prominent in over-stocked stands of aspen; too many trees per acre.

War-on-Weeds Program

Our roadside spraying was done on June 22nd and 23rd by Valley Vegetation Solutions. Our contractor also sprayed the east and south side berms around the Public Works Facilities. Initial results seem positive.

Lincoln County Weed and Pest and the NRB hosted our annual War-on-Weeds Day on June 19th. There was a tremendous turnout buy our residents. The county crews

were kept busy visiting homeowner's lots and helping folks get a handle on their weeds. County crews were also used to treat an outbreak of Spotted Knapweed along Middle Branch and Last Chance Roads. It appears the seed came in with road base material.

The Men's Golf Assn. and the Auburn Ward LDS Youth Group will pull weeds again later this month. These programs are showing good results.

Star Party, July 30th at Fox Run Park

The Natural Resource Board will host a Star Party at the Fox Run Park Trailhead starting at 8:30 PM on July 30th. The program and telescopes will be provided by Brandon Burnham and the Star Valley Astronomy Club. The NRB will present a message to folks on the importance of maintaining our dark night skies.

Garage Sale for Trails and Parks

Our annual Garage Sale for Trails and Parks will be held on two days this year. Friday, August 20th and Saturday, August 21st. We will begin accepting donations on August 1st.

Town Newsletter

The NRB continues to write and edit the Town's Newsletter. Articles are now being collected for the August Newsletter.

Planning and Zoning Board Report for June 2021

Ten new building permits were approved by the Planning and Zoning Board for the month of June 2021.

Carport - Hardman Rd.

Deck - Solitude Dr.

Fence - Spurwood Dr

Fence - Butte Drive

Single Family Residence - Porto Rd

Single Family Residence - Alta Dr

Single Family Residence - Hardman Rd

Single Family Residence - Vista Dr

Single Family Residence - Holly Dr.

Single Family Residence - Dogwood

The total number of permits issued by the Planning and Zoning Board through June 30, 2021.

20 Single Family Residence

5 Deck

9 Fence

4 Garage/Driveway

Water Utility Board Meeting/Workshop

7/6/2021

Town Hall

Draft Minutes

Attendees:

Town Council Members

**Mayor Buyers
Ron Denney
Taylor Ellis
Lee Hansen**

Water Board Members

**Boyd Siddoway
Kent Harker
Terry Wilson
Frank Young**

Cory Schuck – Town Treasurer

Joint Council / Board Workshop

Mayor opened the meeting with the Objectives:

Briefing on new State loan qualifying rules.

Discuss upcoming 2021 Rates – Direction and Guidance

Cory present the background information:

A. State is implementing a Revenue to Debt program for eligibility for new/additional loans. The State is requiring a 1.2 ratio of Adjusted Net Income divided by Annual Debt Payments. Under these rules the Town does NOT qualify for additional water project loans.

1. Cory presented three alternatives that would allow us to qualify.
 - a) Increase rate by about \$10.00 per month per lot (2,000) (Impracticable)
 - b) Decrease expenses by about 1/3 (Not possible)
 - c) Payoff a significant amount of current Loans (not enough capital to do so)
2. Terry suggested "That the Town does not proceed, at this time, with any further applications.
Council seemed to be in agreement.
Terry will review remainder of projects to ensure this is prudent at this time.
3. No further action or assignments were suggested regarding the State's rules.

B. Water Rate considerations for 1/1/22 were discussed.

1. Timing: Council would like 30 days to review the Board's recommendations prior to October's first reading of the Rate Ordinance. Boyd agreed and committed.
2. Previous forecast of Base, Usage and SAF rate projections should remain in force. Any projected loan payment surpluses should be diverted to Reserves as required by Ordinance.
3. Connection Fees will be set annually based on \$4,000 to Reserves plus the actual average cost of installation (approx \$3,300) or around \$7,500 for 2022.

4. Plant Investment Fee, Boyd suggested \$15,000* per anticipated connect for those requesting access our system from outside the Town, consistent with costs bore by current users. (* Amount updated from amount discussed during the meeting)
5. Late Payment Fee includes a high interest rate, should be reviewed.
6. Review ALL rates, but no others were of immediate concern.

C. Board's request for additional information from the Town:

1. Current Balance of Projects Priority List with Costs
2. Last fiscal years water sales; by month, by customer.
3. 12 month Cost by well, by month and Gallons produced
4. (later by email) Copy of the State's New Qualification Model

Following the joint meeting the Water Board continued to meet as a board.

1. Discussed Newsletter topics and content:
 - July – It will be posted on the web and notifications sent tomorrow
 - August – Concept and Draft discussed
 - September – Sources of water and reaffirm the Town has enough water
2. Discussed the general rates and the effects of “no new loan applications” for now.
3. Need a draft of the Water Rate Model and justification material for our next meeting in August.

Special Municipal Officer

6/1/2021 6/30/2021

| | |
|------------------|----|
| Verbal Warnings | 6 |
| Written Warnings | 14 |
| Citations | 3 |

| | | | |
|-------------------|----|---------------------------|---|
| Animal Complaint | 5 | Water Shut-off Delivery | 0 |
| Building & Zoning | 3 | Meter Pit Tampering | 1 |
| Road Right-of-Way | 17 | LCSO Assist | 1 |
| Snow Complaint | 0 | Fire Prevention\open fire | 0 |

Star Valley Ranch

6/1/21 to 6/30/21

| | |
|-------------------|----|
| Citations | 1 |
| Warnings | 0 |
| CFS/Law Incidents | 65 |
| Special Patrol | 24 |

| | | | |
|------------------------|----|---------------------|---|
| Animal Problem | 1 | Abandoned Vehicle | |
| Agency Assist | | Alarm | |
| Assault | | Auto Accident | 1 |
| Burglary | | Animal problem | |
| Citizen Assist | 2 | Citizen Dispute | 1 |
| Civil Execution/paper | | Controlled Burn | |
| Civil Standby | | Alcohol problem | |
| Controlled Substance | | Disturbance | 1 |
| Custodial Interference | | Domestic Violence | |
| Drugs | | Fireworks | 1 |
| e911 | 19 | Harassing | |
| Intoxication | | Fire | |
| Fraud | | Littering | |
| Information | 3 | Lost/Found Property | 1 |
| Juvenile Problem | 1 | Game & Fish | 1 |
| Lost/Found Animal | 2 | Search | |
| Motorist assist | | Medical | 6 |
| Public relations | 2 | Trespassing | |
| Reckless driving | 1 | Transfer patient | 1 |
| REDDI | | Suspicious | 2 |
| Theft | | Threatening | |
| Traffic | 8 | Vin inspection | 7 |
| Welfare check | 2 | Vandalism | 1 |
| Trespassing | | Weapon offense | |
| Utility problem | | VIN Stamp | 1 |

The
Town of Star Valley Ranch
ORDINANCE 2021-11

**Title XV Land Usage Section § 154.003 and APPENDIX B
ZONING MAP**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN
OF STAR VALLEY RANCH**

**Explanation: This action updates Section § 154.003 OFFICIAL
ZONING MAP and APPENDIX B ZONING MAP of the Town to
include Sunrise Mountain Estates, annexation, Brand/Maes,
annexation, and the change from Commercial Zone to Public
Facilities Zone of the property purchased by the town located
at 171 Vista Drive.**

**This Ordinance will become effective 10 days after the
completion of the third reading and passage.**

CHOKECHERRY CR 113

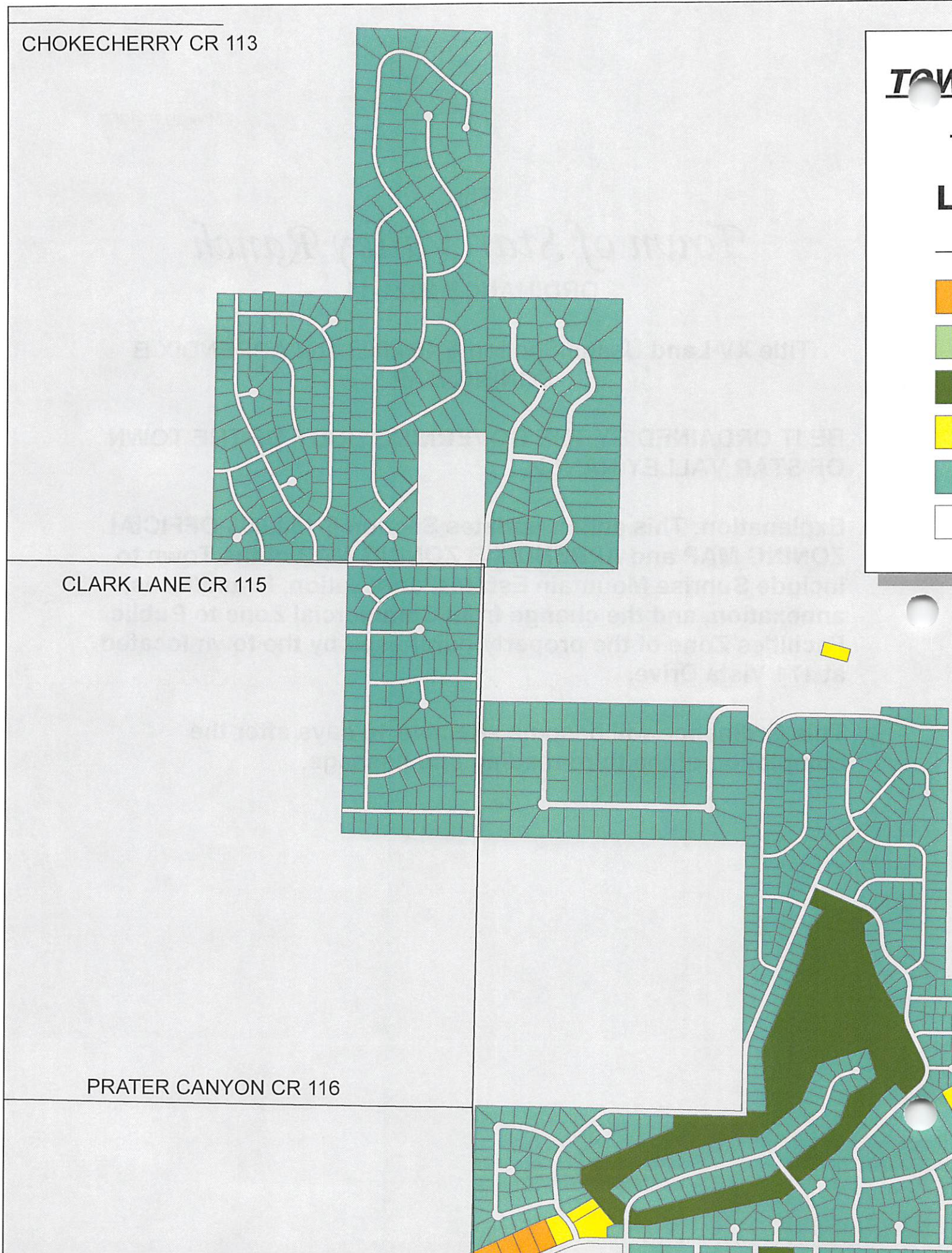
TOWN

L



CLARK LANE CR 115

PRATER CANYON CR 116



The Town of

Star Valley Ranch, Wyoming

Suggested Motion

I MOVE THE TOWN OF STAR VALLEY RANCH approve the second reading of Ordinance 2021-11, Title XV Land Usage Section 154.003 and Appendix B as written.

Motion made by Councilman Baillie

Motion seconded by Councilman Denney

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk



The

Town of Star Valley Ranch

ORDINANCE 2021-12

Title V Water Utility

Chapter 50 Regulation

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF
STAR VALLEY RANCH**

Explanation: Chapter 50 replaces Title 5 Public Works, Chapter 50 Culinary Water in its entirety. This new chapter is the culmination of many hours of consolidation, updates with a focus on simplicity and clarity by the Water Utility Board, two weeks of comments from the public and multiple reviews with the Council for input and critiques.

This Ordinance will become effective 10 days after the completion of the third reading and passage.

Existing verbiage is in black, changes are in red.

Chapter 50: Regulations

Index

Sections:

| | |
|--------|--|
| §50.01 | Rates, Fees, Fines & Penalties |
| §50.02 | Management and Control |
| §50.03 | Reservation of Rights by the Town |
| §50.04 | Agreement to Rules and Regulations |
| §50.05 | Trespass or Interference with Water Utility's Property |
| §50.06 | Tampering or Interfering |
| §50.07 | Damaging Utility's Property or Equipment |
| §50.08 | Turn On/Turn Off Violation |
| §50.09 | Town Not Liable for Damages |
| §50.10 | Shutting Water off at Street Mains |
| §50.11 | Disconnecting Service from Premises |
| §50.12 | Mandatory Rationing |
| §50.14 | User Maintenance |
| §50.15 | Statement Addressee |
| §50.16 | Estimated Charges |
| §50.17 | Partial Period Billing |
| §50.18 | Delinquency |
| §50.19 | Late Payment Interest |
| §50.20 | Failure to Pay |
| §50.21 | Shut Off Notice |
| §50.22 | Restoration Payment |
| §50.23 | Collection Fees |
| §50.24 | Return Check Fee |
| §50.25 | Liens |
| §50.26 | Appeals |
| §50.27 | Base Fee |
| §50.28 | Fire Suppression Fees |
| §50.29 | On-Site Service Fees |
| §50.30 | Plant Investment Fee (Limits of Service) |
| §50.31 | Service Area Fee |
| §50.32 | Service Availability Fee |
| §50.33 | Turn On / Turn Off Fees |
| §50.34 | Usage Fee |
| §50.35 | Water Service Connection Request |
| §50.36 | Water Service Connection Fee |

Chapter 50: Regulations

Sections:

§50.01 Rates, Fees, Fines & Penalties

Amounts may be found in Chapter 54.00 Rates

§50.02 Management and Control

The Town shall have exclusive control and management of the Town's water system and shall have exclusive management and control of the supply and distribution of water to all users. The Town shall from time to time make such rules and regulations as are necessary for the complete management, control, expansion, improvement, distribution, and supplying of water to the users.

§50.03 Reservation of Rights by the Town

The use of water under the provisions of this chapter shall not constitute or be deemed to be a relinquishment of any water or water right by the Town and the Town reserves the full right to determine all matters in connection with the control and use of such water.

§50.04 Agreement to Rules and Regulations is Required before Starting Service

No person may be served with water from the water utility unless they agree to all the rules and regulations of the Town pertaining to the use of such water. Use of the water from the water utility shall constitute acceptance of the rules and regulations.

§50.05 Trespass or Interference with Water Utility's Property

No person, other than those authorized by the Town, shall have direct contact with any property of the Water Utility or tap any water mains or make connections thereto or in any way interfere with the Water Utility or the property, equipment, pipes, valves or other appurtenances of the Water Utility or change or alter the position of any valve or appurtenances regulating the flow of water in any pipeline.

- A three (3) foot radius clear space around the fire hydrant shall be maintained in such a manner as to not curtail nor interfere with its effective use in an emergency. No one, other than those authorized by the Town, shall change or cause change to this area.

§50.06 Tampering or Interfering

It shall be unlawful for anyone to tamper or interfere with any meter or meter seal or to so arrange their water service or piping so that the use of water will not actuate the meter.

§50.07 Damaging Utility's Property or Equipment

No person shall in any way damage any property, equipment or appurtenances constituting or being a part of the water utility. In addition to any fines and penalties, all

costs associated with repairing the damages shall be assessed to the property owner or person causing the damages

§50.08 Turn On/Turn Off Violation

Except in an "Emergency", it will be a violation for Individuals to turn their own water on or off at the curb stop or in the meter pit or to designate an agent to do so for them. Only authorized agents of the Town shall have access to either the curb stops or meter pits. Violators will be responsible for fines, penalties, attorney fees, and court costs as well as the cost of any repairs to valves, meters or other equipment or parts caused by such violation.

- A. Water will not be turned on to a residence unless an occupant or authorized agent is present.
- B. Violators will be issued a citation and fined up to a maximum penalty per incident if the service is turned on or off by anyone other than an authorized agent of the Town

§50.09 Town Not Liable for Damages

If not negligent, the Town shall not be liable to the users for any damages caused by interruptions of water supply, scarcity of water, water quality, accidents to works or mains, or during time of alterations, additions, or repairs, or for any other avoidable or unavoidable causes.

§50.10 Shutting Water off at Street Mains

Water may be shut off from any street main when necessary to make repairs or to make connections or extensions of the mains or to perform any other work necessary to maintain the water utility. Such shut offs may only be performed by authorized employees of the Town.

Town shall establish, publish and follow procedures to notify affected users.

§50.11 Disconnecting Service from Premises

When a water user desires to disconnect their premises from the Water Utility, the user shall not be permitted to take up that portion of the line between the main and the meter and all appurtenances from the water main, to and including the meter and stop and waste valve, shall remain in the ground and in undisturbed condition. Any damage to the meter, stop and waste valve or other property of the water utility or violation of these requirements will result in fees being assessed to the property owner for the actual cost of replacement or repair of damaged or missing items and a fine not to exceed the maximum allowed by law.

§50.12 Mandatory Rationing

When there is an insufficient supply of water, the Mayor may place restrictions on the use of the available water.

§50.13 User Maintenance

The owner of any property connecting to the Water Utility shall be responsible for the maintenance of the water service line from the meter to the structure being served and shall keep his line in good condition at the owner's expense.

§50.14 Billing and Payment

- A. An account shall be established for each lot. All accounts shall be carried in the names and addresses of both the property owner and any property owner's authorized agent, tenant, purchaser or lessee of each such parcel having the water connection.
- B. At least once a year and not more than once a month, a statement of each account, shall be prepared and sent to the name and mailing address appearing on the account. Nothing shall prevent accounts from being divided into groups with different billing dates for the purpose of establishing convenient billing cycles.
- C. Statements shall be due and payable immediately upon receipt of the statement
- D. Property owners or the owner, agent, tenant, purchaser, or lessee of each property for which the water connection is made shall, each and all, be jointly and severally liable for each payment of charges and fees. It shall be the property owner's ultimate responsibility for any damage or charges. Failure to pay any charges when due shall constitute a violation of the provisions of this ordinance. Collection of charges and fees under this ordinance when delinquent may be enforced by civil action brought by the Town for the Town in any court of competent jurisdiction, and this remedy is cumulative and not exclusive and shall be in addition to all penalties provided by the ordinance for any violation of any provisions hereof. No change of ownership or occupation shall affect the application of this section.

§50.15 Statement Addressee

It is the responsibility of property owners to advise the Town if the billing statement is to be directed elsewhere. The owner of the property is responsible for payment of any water services bill in a timely manner and directing the billing statement elsewhere does not negate that responsibility.

§50.16 Estimated Charges

The Town reserves the right to estimate the Water Service Fee, based on previous usage, if for reasons beyond its control water meter readings cannot be obtained or properly used. Payment of this estimated fee does not negate the payment for actual water used.

§50.17 Partial Period Billing

A statement for a partial billing period, due to change of owner or occupant arriving or leaving during a billing period or for any other reason will include a full billing period base fee and the quantity of water used in the partial billing period provided that the prior owner or occupant gives notice to the Town prior to vacating the property.

§50.18 Delinquency

The account will be delinquent if not paid within twenty-one (21) calendar days following billing date. Delinquent payments shall attach to the property. The owner shall be held responsible for any delinquent payments during the time that the property was leased or rented to any other person. If the property is sold, the new lot owner shall be required to bring current all delinquent payments prior to the water being turned on to the property. The Town of Star Valley Ranch may also file a lien against the property for delinquent payments.

§50.19 Late Payment Fee

Interest will be assessed on payments that are delinquent and will be assessed on the total amount of any delinquent bill.

§50.20 Failure to Pay

In case any water user shall fail to pay all charges as prescribed by this ordinance, the Town shall shut off water to the premises, building, house or lot, and water shall not be turned on again until all charges, including all penalties and interest, have been paid.

§50.21 Shut Off Notice

The Town shall not shut off the water until both the owner and occupant shall have been given ten (10) days' notice by certified mail of the Town's intent to shut off the water. The ten (10) days' notice shall be deemed to have been given ten (10) days after the notice has been mailed by certified mail to the mailing address on the records of the Water Utility.

§50.22 Restoration Payment

Payment in full, for restoration of water service, may be required to be by cash, or certified funds. After receipt of payment by the Town, the water service will be turned back on at a mutually agreeable time.

§50.23 Collection Fees

All costs and attorney fees resulting from any infraction or collection action will be added to the amount due.

§50.24 Return Check Fee

A returned check fee will be charged for checks that are not honored for payment

§50.25 Liens

Delinquent payments shall attach to the property. The owner shall be held responsible for any delinquent payments during the time that the property was leased or rented to

any other person. If the property is sold, the new lot owner shall be required to bring current all delinquent payments prior to the water being turned on to the property. The Town of Star Valley Ranch may also file a lien against the property for delinquent payments.

§50.26 Appeals

- A. A person may file a written appeal to the Town Clerk if they consider the water billing statement to be incorrect or their water usage was excessive as a result of unusual extenuating circumstances. A written appeal should state the reasons:
- Why they consider the billing statement to be incorrect (if applicable).
 - What unusual extenuating circumstances existed (if applicable).
 - What special conditions or circumstances existed.
 - What corrective action has been taken.
 - Why strict application is unreasonable.
 - What consideration they are requesting from the Town.
- B. Any appeal that is not satisfied by the Water Utility Board may be forwarded to the Town Council for a final review and decision.
- C. Any delinquent interest charges shall be suspended from the date of the Town's receipt of an appeal until the date of a formal decision (If the appeal is filed via an electronic method, the Town may respond in a similar method)

§50.27 Base Fee

The Town shall charge a base fee, each billing period, based upon service size, to all properties that have a water service connection.

§50.28 Fire Suppression Fees

The Town shall charge fees that are exclusively dedicated to Fire Suppression at one-half (1/2) the regular fees except Usage Fees.

§50.29 On-Site Service Fees

The Town shall charge a fee for water related service that is user requested and not covered elsewhere in this Title

§50.30 Plant Investment Fee

The annexation of any subdivision or plat amendment of existing lot or lots that creates additional lots shall be required to pay a Plant Investment Fee for each additional lot.

- Payment terms for the Fee will be part of a Subdivision Development Agreement or Plat Amendment. These payment terms and conditions shall be agreed to by the Applicant, Water Utility Board and Town Attorney, then approved by the Town Council.
- The revenue from this fee shall be deposited in a Plant Investment Reserve. There will be no refunds of the Plant Investment Fee.

Limits of Service

No water service connection shall be installed on any property that is located outside the Town Boundary of the Town of Star Valley Ranch, except to honor those connections committed by previous owners of the Town's water system. Those commitments are located in Service Areas #1, #2 and #4.

Requests for service

Requests for the Town's commitment for the future service shall be accompanied with:

- A preliminary Plat showing all lots that require a connection, as part of a Subdivision Development or Subdivision Master Plan
- A complete set of Plans and Specifications for the water system, consistent with the Town's Water System's standards, signed by a Wyoming Professional Engineer and approved by the Town's Engineer.
- If applicable, the plans shall show all phases of the development.

For single service requests for a building with multiple Housing Units and Commercial Units, the assessed number of Plant Investment Fees shall be the greater of the number of required $\frac{3}{4}$ " meters to accommodate a service per unit or the size of the pipe for the requested single metered service.

In any zone that allows multiple units, the assessed fee shall be based on a plat plan identifying the number of units possible per lot.

Based on projected use, this fee shall be negotiated with or by Water Utility Board's recommendation and approval by the Town Council.

§50.31 Service Area Fees (out of Town services)

Water fees charged in a defined Service Area shall be 1.25 times the same in-Town fee.

§50.32 Service Availability Fees

A Service Availability fee will be charged to all vacant lot owners that do not have a water meter on the lot.

- Plat Amendment - Upon the Town's approval of a Plat Amendment, a fee shall be applied to each resulting, non-metered lot.

§50.33 Turn On/Turn Off Fee

For those requiring such service, a flat fee to be charged to turn on or turn off a service at the curb stop or in the meter pit.

§50.34 Usage Fee

The Town will charge a Usage Fee to all properties on a per gallon basis for water used during the billing period.

- The Town may, on a case by case, month by month, basis, elect to waive, reduce or limit the Charge for the Usage Fee during extraordinary circumstances.

§50.35 Water Service Connection Request

Any property owner desiring a water service connection shall complete and sign the Town's "Water Service Connection" Request Form.

§50.36 Water Service Connection Fee

The fee to be charged for providing a new water service connection, including the connection. The Water Service Connection Fee must be paid in full before the water service connection will be made. For a new service connection, all funds in excess of the actual installation costs will be placed into the System Reserve. A denied request administrative fee of 10% will be withheld from any refund amount.

- The Town may by resolution, reduce the Commercial Water Connection Fee, on a case-by-case basis, as an incentive to attract businesses into the Town.
- A Water Service Connection Fee for service exclusively dedicated to Fire Suppression will be one-half (1/2) the regular Water Connection Fee. This reduced fee is applicable when another water line connection provides normal water use to the property and this service is used only for emergencies.

The Town of

Star Valley Ranch, Wyoming

Suggested Motion

I MOVE THE TOWN OF STAR VALLEY RANCH approve the second reading of Ordinance 2021-12, Title V Chapter 50 Regulations as written.

Motion made by Councilman Hansen

Motion seconded by Councilman Denney

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: Kathleen Buyers
Kathleen Buyers, Mayor

Attest:

By: Kristin Gray
Kristin Gray, Clerk



The

Town of Star Valley Ranch

ORDINANCE 2021-13

Title V Water Utility

Chapter 53 Definitions

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF
STAR VALLEY RANCH**

Explanation: Chapter 53 is an entirely new chapter. This new chapter is the separation and formation of a chapter exclusively for “definitions” comprised of hours of consolidation and updates with a focus on simplicity and clarity by the Water Utility Board, two weeks of comments from the public and multiple reviews with the Council for input and critiques.

This Ordinance will become effective 10 days after the completion of the third reading and passage.

Existing verbiage is in black, changes are in red.

Chapter 53: Definitions

Index

Sections:

| | |
|--------|---------------------------------------|
| §53.01 | Water Utility |
| §53.02 | Emergency |
| §53.03 | Control Valves |
| §53.04 | Water Service Line |
| §53.05 | Customer Water Line |
| §53.06 | Service Area |
| | Service Area #1 |
| | Service Area #2 |
| | Service Area #3 |
| | Service Area #4 |
| | Service Area #5 |
| §53.07 | Base Fee |
| §53.08 | Fire Suppression Fees |
| §53.09 | On-Site Service Fees |
| §53.10 | Plant Investment Fee |
| §53.11 | Service Availability Fees |
| §53.12 | Turn On/Turn Off Fees |
| §53.13 | Usage Fee |
| §53.14 | Water Service Connection Request Form |
| §53.15 | Water Service Connection Fee |

Chapter 53: Definitions

Sections:

§53.01 Water Utility

All water and water rights, waterworks, and appurtenances thereto, machinery, equipment and supplies used by the Town to supply consumers with water

§53.02 Emergency

A. Water Emergency, within the Customer Water Line, is defined as: If the perceived results of not taking immediate action would result in either harm to person(s) or significant property damage.

B. Emergency Use, in the case of fire prevention, is defined as: For sole use in fire suppression.

§53.03 Control Valves

- **Curb Stop**

A Town owned valve to control water to an individual connection on the upstream side of the meter pit.

- **Customer's Turn On-Turn Off Valve**

A customer owned valve to control water to their connection on the downstream side of the meter pit.

§53.04 Water Service Line

The line running from the Town's water main to and including the meter and meter pit

§53.05 Customer Water Line

The line from the meter to the owner's structure shall be regarded the property of the owner.

§53.06 Service Area

Is one or more, unique, unincorporated geographic areas that the Town Council has established based upon similar costs of providing service and may use an average water rate for all customers in that service area.

Service Area #1 – (Clark Lane, south of Chokecherry Drive)

The NW ¼ of the NE ¼ of Section 25, Township 35N, Range 119W of the 6th Principal Meridian, Wyoming.

Service Area #2 – (East of Muddy String, north of North Forest Drive)

Prater Canyon Estates #1.

Service Area #3 – (North of Cedar Drive)

A parcel of land, being the north 40 acres of Homestead near Entry Survey 65, Section 30 Township 35 North, Range 118 West of the 6th Principal Meridian, Wyoming, being more particularly described as follows:

Beginning at Corner 1 of said Homestead Entry 65; thence East 20.00 chains to Corner 2 of Homestead Entry 65; thence South 20.00 chains to Corner 3 of Homestead Entry 65; thence West 20.00 chains; thence North 20.00 chains to the point of beginning.

Service Area #4 –

An approximately 6.5-acre plot of ground described as follows: A parcel bound on the north by the south right-of-way of Vista Drive, on the east by the westerly right-of-way of Cedar Creek Drive, on the south by the northerly lot line of Lot 1, Plat 16 of Star Valley Ranch and on the west by the easterly boundary of the Star Valley Ranch Association Airport property.

Service Area #5 – (Area east of Cedar Creek Golf Course Hole #4 Tee Box)
The West ½ of the NW ¼ of the NE ¼ of Section 5, Township 34N, Range 118W of the 6th Principal Meridian, Wyoming.

§53.07 Base Fee

The Base Fee is based on capital investment in the Town's water infrastructure, loan payments for such investments, payments as required by grantees and lenders, and other operational costs determined to be for the Town's Water System.

§53.08 Fire Suppression Fees

For a Service exclusively dedicated to Fire Suppression all applicable fees except Usage Fees will be billed at one-half (1/2) the regular fees. This reduced fee is applicable when another water service line connection provides for normal water use to the property and this service is only used for emergencies.

§53.09 On-Site Service Fees

A fee for any user requested, on-site assistance, advice or work not covered in this Title will be at the published rate during normal hours (Monday through Friday, except holidays, between the hours of 8:30 AM to 4:00 PM.)

- The fee will be 1½ times the published rate for all other times.

53.10 Plant Investment Fee

The Town's existing water system is designed and built to support the fully built out connections within the corporate limits and committed service areas outside the corporate limits as described in the "Star Valley Ranch Groundwater Level II Study" Final Report, dated February 2009.

This one-time fee is to assure the water system's future capacity and the integrity of its operational intent. The fee will be assessed to minimize any additional, future costs to the existing Water System's Users from any unplanned and unanticipated uses.

Additional users resulting from annexation of any subdivision or plat amendment of existing lot or lots that create additional lots may require additional water sources, storage capacity and other system upgrades or additions, all of which shall be at the

applicant's expense, constructed to Town's water system specifications including fire suppression, reviewed by the Water Utility Board and approved by the Town's Engineer. These costs will be assessed to the Applicant. Payment of the Fee will be part of a Subdivision Development Agreement. Terms and conditions as agreed upon by the Applicant, Water Utility Board and Town Attorney, then approved by the Town Council.

For single service requests for a building with multiple Housing Units and Commercial Units, the assessed number of Plant Investment Fees shall be the greater of the number of required $\frac{3}{4}$ " meters to accommodate a service per unit or the size of the pipe for the requested single metered service.

§53.11 Service Availability Fees

This fee, when paid, obligates the Star Valley Ranch's Water Utility to ensure the availability of a high quality and ample supply of water upon an approved Water Service Connection Request. A monthly Service Availability fee will be charged to all vacant lot owners that do not have a water meter on the lot. The service availability fee is based on a portion of the greater of the total loan repayments or depreciation expense. The loan repayment or depreciation expense is set annually based on the loan repayment schedule and associated infrastructure costs or the amount determined to collect for depreciation. The fee shall be placed into the Loan Repayment and System Reserves.

§53.12 Turn On/Turn Off Fees:

This is a flat fee to be charged to turn on or turn off a service at the curb stop or in the meter pit at the user's request. This flat fee will be valid, based on the following:

- The meter pit and immediate area around the pit shall be readily accessible.
- The request must be scheduled a day in advance and to the quarter hour.
- The work must be performed Monday through Friday, except holidays, between the hours of 8:30 AM to 4:00 PM.
- Any exceptions shall be billed at the On-Site Service Fee rate on a quarter hour basis with a one hour minimum per incident.

§53.13 Usage Fee

The Fee will be based upon the annual water system maintenance cost as authorized by annual Water Utility's operating budget. The water meter readings determine the amount of water used. The meter readings will normally be made at approximately the same time each month so that the billing period approximates a month time frame.

§53.14 Water Service Connection Request Form

Please contact Town's Water Clerk for applicable form.

§53.15 Water Service Connection Fee

The fee for a new water service connection, including the connection to the water main line, meter and stop and waste valve is based on service size.

The Town of

Star Valley Ranch, Wyoming

Suggested Motion

I MOVE THE TOWN OF STAR VALLEY RANCH approve the second reading of Ordinance 2021-13, Title V Chapter 53 Definitions as written.

Motion made by Councilman Hansen

Motion seconded by Councilman Denney

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk



The
Town of Star Valley Ranch

ORDINANCE 2021-14

Title V Water Utility

Chapter 54 Rates

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF
STAR VALLEY RANCH**

Explanation: Chapter 54 replaces Title 5 Public Works, Chapter 53 Water Service Fees in its entirety. This new chapter consolidates and updates the dollar amount charged for Rates, Fees, Fines and Penalties in the Town's Water Utility. This chapter has traditionally been updated each calendar year.

This Ordinance will become effective 10 days after the completion of the third reading and passage.

Existing verbiage is in black, changes are in red.

Chapter 54: Rates

Index

Sections:

- §54.01 General
- §54.02 Base Fee
- §54.03 Fire Suppression Fee
- §54.04 Late Payment Fee
- §54.05 Late Payment Interest
- §54.06 On Site Service Fee
- §54.07 Plant Investment Fee
- §54.08 Return Check Fee
- §54.09 Service Areas
- §54.10 Service Availability Fee
- §54.11 Turn On/Turn Off Fees
- §54.12 Turn On/Turn Off Violation
- §54.13 Usage Fee
- §54.14 Water Connection Fee (Tap Fee)

Chapter 54: Water Utility Rates

Sections:

§54.01 General

This rate schedule is normally established for each calendar year but will remain in effect until revised by future ordinance.

The new water rates will become effective for the January billing period of each year. The January, billing is for the water services that are provided generally in the month of January and for which the water service bills will be sent out in early February.

§54.02 Base Fee

Residential:

| ¾ Inch Service: | Billing Period Base Fee |
|---|-------------------------|
| Within Corporate Limit | \$60.00 |
| Area #1 thru #5 inclusive | \$75.00 * |
| *This fee is for Out-of-Town Services – either Option A or Option B | |

Commercial:

| Service Size | Billing Period Base Fee |
|--------------|-------------------------|
| ¾ inch | \$60.00 |
| 1 inch | \$85.00 |
| 1 ½ inch | \$176.00 |
| 2 inch | \$269.00 |
| 3 inch | \$425.00 |
| 4 inch | \$669.00 |

§54.03 Fire Suppression Fee

Any fire suppression qualifying rate will be one-half (1/2) the regular Town Water Fee.

§54.04 Late Payment Fee

The greater of \$5.00 or 5% for each infraction per billing cycle

§54.05 Late Payment Interest

1.50% per billing cycle on the total delinquent amount

§54.06 On Site Service Fee

| | | |
|---------------|---|--|
| Regular Hours | Mon -Fri (except holidays) 8:30am to 4:00pm | \$100.00 per hour (minimum of one hour) |
| Off Hours | All other times (i.e., Sat, Sun, and Holidays and after 4:00pm or before 8:30am) | \$150.00 per hour (minimum of one hour) |

§54.07 Plant Investment Fee

Residential:

| Size | Fee |
|--------|---------|
| ¾ inch | \$4,950 |

Commercial:

| Size | Fee |
|---|--------------------|
| ¾ inch | 1 x Residential |
| 1 inch | 2 x Residential |
| 2 Inch | 7 x Residential |
| 3 Inch | 16 x Residential * |
| 4 inch | 28 x Residential * |
| *Based on projected use, this fee may be negotiated with Water Board's recommendation and approval by the Town Council. | |

Fire Suppression Fee is ½ of the Plant Investment Fee for normal use in the building.

§54.08 Return Check Fee

\$30.00 for each denial of funds

§54.09 Service Areas

Water rates charged in a defined Service Area shall be 1.25 times the in-Town rate.

§54.10 Service Availability Fee

| | Monthly Fee |
|-------------|-------------|
| Residential | \$21.00 |
| Commercial | \$36.72 |

§54.11 Turn On/Turn Off Fees

| | | |
|-----------|---|--|
| Per Event | Monday through Friday (except holidays) 8:30 AM to 4:00 PM. | \$50.00 Flat Charge |
| Wait Time | ½ hour grace period, following scheduled appointment time | \$100.00 per hour (minimum of one hour) |
| Off Hours | All other times (i.e., Sat, Sun, and Holidays and after 4:00pm or before 8:30am) | \$150.00 per hour (minimum of one hour) |

§54.12 Turn On/Turn Off Violation

\$750.00 for each infraction

§54.13 Usage Fee

| | |
|---------------------------|---|
| Within Corporate Limits | \$0.00220 |
| Out of Town Services | |
| Option A – Areas #1 to #5 | Actual time and materials specific to each Service Area plus \$0.00275 over 6,740 gallons |
| Option B – Area #1 to #5 | \$0.00275 per gallon |

§54.14 Water Connection Fee (Tap Fee)

Residential:

| | |
|------------------------|------------|
| ¾ Inch Service | |
| Within Corporate Limit | \$5,000.00 |
| Areas #1 to #5 | \$6,250.00 |

This fee does not include any additional cost for nonstandard installation.

The Town will identify those costs prior to construction and may charge an additional fee.

Commercial:

| | |
|--------|--------------|
| ¾ inch | \$11,750.00 |
| 1 inch | \$18,600.00 |
| 2 inch | \$65,100.00 |
| 3 inch | \$120,000.00 |
| 4 inch | \$200,000.00 |

The Town may by resolution, reduce the Commercial Water Connection Fee, on a case-by-case basis, as an incentive to attract businesses into the Town.

The Town of

Star Valley Ranch, Wyoming

Suggested Motion

I MOVE THE TOWN OF STAR VALLEY RANCH approve the second reading of Ordinance 2021-14, Title V Chapter 54 Rates as written.

Motion made by Councilman Hansen

Motion seconded by Councilman Ellis

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: Kathleen Buyers
Kathleen Buyers, Mayor

Attest:

By: Kristin Gray

Kristin Gray, Clerk



The
Town of Star Valley Ranch

ORDINANCE 2021-15

Title XV Land Usage
Chapter 154 Zoning
Section 154.244 Procedures For Amending A Plat

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH

Explanation: Adds new paragraph D, for the procedure of subdividing, creating, new for lots that were previously combined.

The Ordinance will become effective 10 day after the completion of the third reading and passage.

Existing Section 154.244 Procedures for Amending a Plat verbiage is in BLACK; changes are in **RED**

§ 154.244 PROCEDURES FOR AMENDING A PLAT.

(D) Subdividing, creation of new lot(s).

1. Only lots that were combined with the Procedures for Amending a Plat shall be eligible for subdividing.
2. Any newly created lot shall have the same governance and restrictions as were in effect prior to the subdividing.
3. No structures shall remain on the newly created lot(s) that violates or conflicts with any Town Ordinance
4. Lot(s) size shall be no smaller than that allowed in their respective Zoning District.
5. A Plant Investment Fee shall be required. See Title V, Water Utility, Chapter 50 Regulations, Section Plant Investment Fee.

(E) Public involvement and hearing.

1. For all plat amendments, all property owners within 300 feet of every boundary of the property being requested for adjustment shall be notified of the pending amended plat application and of a public hearing to be held. The Planning and Zoning Board will notify affected property owners within 300 feet of every boundary of the property being requested for adjustment and any homeowner's association by certified mail at least 30 days in advance of the scheduled hearing. The above-mentioned property owners and any homeowner's association may give written comment expressing consent or dissent to the proposed changes.
2. The Town Planning and Zoning Board will schedule and conduct a public hearing, to be held during a regularly scheduled Planning and Zoning meeting, to decide on a recommendation to the Town Council on the amended plat application. Oral and written comments from the adjoining property owners, public and other interested parties will be by the Board at that hearing.
3. After the hearing, the Board will reconvene its regularly scheduled meeting, with a quorum in attendance, to consider the public comments and other pertinent information and to make a recommendation to the Town Council. This recommendation will be presented to the Town Council at its next regularly scheduled meeting. The Board reserves the right to table the application until such time as it has all necessary information pertaining to the application.

(F) The Town Council shall entertain a motion to approve, deny or table the application as well as hear any new and relevant evidence from the applicant, neighbors, and other concerned citizens before taking final action on an application.

(G) The applicant or his or her representative is responsible for recording an approved amended plat with the County Clerk's office.

(H) All amended plat requests must comply with regulations of the town, county, and the state.

The Town of

Star Valley Ranch, Wyoming

Suggested Motion

I MOVE THE TOWN OF STAR VALLEY RANCH approve the second reading of Ordinance 2021-15 Title XV, Chapter 154 section 154.244 as written.

Motion made by Councilman Baillie

Motion seconded by Councilman Hansen

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk



1st Reading - July 21, 2021

The

Town of Star Valley Ranch

ORDINANCE: 2021-16

Title III Administration

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF
STAR VALLEY RANCH**

Ordinance 2021 – 016 Delete Chapter 34 Section 03 Town Hall Complex Reserve in its entirety. This Reserve was put into Ordinance to purchase or construct a Town Hall. January 6, 2021 the Town finalized the purchase of Town Hall located at 171 Vista Drive.

Existing verbiage is in BLACK changes will be written in RED

This Ordinance will become effective 10 days after the completion of the third reading and passage.

~~§ 34.03 TOWN HALL COMPLEX RESERVE.~~

~~—(A) This section authorizes the creation and use of a Town Hall Complex Reserve for the sole purpose for collecting sufficient funds to supplement the acquisition or construction of a Town Hall Complex.~~

~~—(B) This reserve is classified as a committed reserve.~~

~~—(1) Objective. To provide the funds towards the purchase or construction of a Town Hall Complex.~~

~~—(2) Source of funds.~~

~~—(a) Town Council by resolution or ordinance may deposit additional funds into this reserve.~~

~~—(b) All earnings from investments of this reserve shall be redeposited back into this reserve.~~

~~—(c) At the inception of this subchapter, the combining of two existing reserves; town complex reserve (\$800,000) and town complex (in excess of \$100,000) shall be transferred into this reserve.~~

~~—(3) Authorized uses. Sole purpose to supplement the acquisition or construction of a Town Hall Complex.~~

~~—(4) Administration. This section authorizes the Town Clerk to deposit, withdraw and pay obligations that are in full compliance with this chapter.~~

~~(Prior Code, § 3.A06.030) (Ord. 2018-14, passed 10-24-2018)~~

The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE THE TOWN OF STAR VALLEY RANCH approve the first reading of Ordinance 2021-16, Title III Administration as written and read.

Motion made by Councilman Denney

Motion seconded by Councilman Ellis

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk



The
Town of Star Valley Ranch

ORDINANCE 2021-17

Title IX GENERAL REGULATIONS

CHAPTER 93 NUISANCES

CHAPTER 94 NOXIOUS WEEDS

CHAPTER 95 UNSAFE STRUCTURES AND EQUIPMENT

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF STAR VALLEY RANCH.

Explanation: The adoption of this Ordinance is to preserve the quality of life and to resolve health and safety issues

This Ordinance will become effective 10 days after the completion of third reading and passage.

Existing Title XIII Chapters 93, 94 and 95 are in BLACK; changes are in RED

CHAPTER 93: NUISANCES

Sections

93.01 Violation prohibited

93.02 Nuisance conditions defined

93.03 Right of entry

93.04 Abatement and cost

93.05 Penalties

§ 93.01 VIOLATION PROHIBITED.

It is unlawful for any person, property owner(s) or occupant to maintain or permit the existence of any nuisance, as defined herein, on any property within the Town. Any person in violation of this section shall, in addition to any penalty that may be imposed for the violation of this code, be subject to the provisions of this chapter and be required to reimburse the Town for expenses incurred in the abatement of the nuisance.

§ 93.02 NUISANCE CONDITIONS DEFINED.

Each of the following conditions described shall constitute a public nuisance. The various nuisances described and enumerated in this section shall not be deemed to be exclusive but shall be in addition to all other nuisances described and prohibited by this code.

- A. Unlicensed, derelict, or junked vehicles and parts or remains thereof parked upon private property, public property, public streets, alleys, easements, right of ways or other ways are declared to be nuisances. The presence of an unlicensed vehicle, wrecked, dismantled, derelict or inoperative vehicle, on private or public property, is declared to constitute a public nuisance that may be abated as such in accordance with the provisions of this chapter.
 1. Derelict Vehicles: A vehicle, or parts thereof, shall be deemed to be "derelict" if the vehicle is:
 - a. Partially or wholly dismantled.
 - b. In a condition that prevents legal operations.
 2. Definition Of Vehicles: For purposes of this chapter, "vehicles" shall include vehicles, motor vehicles, multipurpose vehicles, trailers, motorcycle, and snowmobiles defined in either Wyoming Statutes § 31-1-101 or § 31-5-102, and watercraft as defined in Wyoming Statutes § 41-13-101.
 3. Exceptions: The section defining and prohibiting derelict vehicles shall not apply to the following:
 - a. Vehicles that are enclosed within a secure building.
 - b. A vehicle which is covered by an intact cover which is securely attached to the vehicle, and which covers the entire vehicle, with the exception of the wheels. Residents shall not have more than one (1) covered vehicle.

- B. Junk: Refrigerators, freezers, washers, dryers and castoff or discarded articles and materials ready for destruction. when stored outside are a nuisance and an immediate threat to the health, safety, and welfare of children.
- C. Vacant Lots: Parking or storage of vehicles or watercraft, as described in paragraph A 2 above and the storage of junk, as described in paragraph B above, shall be declared a nuisance, and subject to the penalties in Section § 93.05.
- D. Developed Lots: Only personal type vehicles may be parked or stored on developed lots and shall be in compliance with Town ordinances. These personal type vehicles shall be limited to passenger vehicles, light trucks, boats, snowmobiles, motorhomes, utility trailers, RV trailers, as defined in Wyoming Statutes § 31-1-101, § 31-15-102 and §41-13-101. Other vehicles shall be declared a nuisance. No vehicle shall be parked in that portion of the front yard of a residential lot which would normally be landscaped.

§ 93.03 RIGHT OF ENTRY.

Subject to the procedures specified in this chapter, special municipal officers and the Town's agents are authorized to enter upon any property or premises, excluding a dwelling unit, or an accessory building at any reasonable time for the purpose of inspecting properties, abating, or performing other duties as described in this chapter. The filing of a written complaint with the Town regarding a nuisance will be subject to immediate investigation.

§ 93.04 ABATEMENT AND COST.

- A. No owner(s), occupant, lessee, or agent shall allow property under their control to become a storage location for any derelict vehicle or junk as described in this chapter. Notice that a nuisance exist shall be given no more than once in any calendar year for property located within the Town, and thereafter action may be taken against the owner(s), occupant, lessee, or agent of said property without the requirement to provide additional notice. When notice is given, the owner(s), occupant, lessee, or agent thereof shall have fifteen (15) days to abate the nuisance condition. Notice shall be deemed given when the special municipal officer whose duties include municipal code enforcement gives verbal notice to the owner(s), occupant, lessee, or agent of the property, to attached written notice to the property in a conspicuous place or sends written notice by certified mail to the last known occupant or owner(s). The owner(s) of the property is ultimately responsible for correcting the nuisance situation.
- B. Failure to abate the nuisance and bring the property into compliance within fifteen (15) days of the issuance of the fifteen-day notice or permitting the property to again deteriorate into a nuisance state anytime within the calendar year in which the notice has been issued for the property, may result in additional action being taken. Additional action may include, but is not limited to, the

issuance of a citation with a fine and/or abatement cost assessed by the Town, and abatement action by the Town. The Town may thereafter collect in any manner provided for by law including, but not limited to, the placement of a lien on the property and the requesting of restitution through the Star Valley Ranch Municipal Court. Abatement of the nuisance by the Town shall not relieve the person charged from any penalty imposed for violation of this section.

- C. When the Town must abate the nuisance, any employee or agent of the Town shall have the right to enter upon the property in question along with whatever equipment is necessary, and shall be permitted to abate the nuisance

§ 93.05 PENALTIES.

Anyone convicted of violating any section of this chapter shall be punished by a fine of not more than seven hundred fifty dollars (\$750.00) to which restitution may also be added.

CHAPTER 94: NOXIOUS WEEDS

Sections

94.01 Noxious weeds defined

94.02 Weeds on private property prohibited

94.03 Right of entry

§ 94.01 NOXIOUS WEEDS DEFINED.

Whenever used in this ordinance, "NOXIOUS WEEDS" means those weeds on the designated Lincoln County and the Town's declared list.

1. Black Henbane *Hyoscyamus niger*
2. Canada Thistle *Cirsium arvense*
3. Dyers Woad *Isatis tinctoria*
4. Hoary Cress (whitetop) *Cardaria draba* & *Cardaria pubescens*
5. Hounds Tongue *Cynoglossum officinale*
6. Leafy spurge *Euphorbia esula*
7. Musk Thistle *Carduus nutans*
8. Ox-Eye Daisy *Leucanthemum vulgare*
9. Scotch Thistle *Onopordum acanthium*
10. Spotted Knapweed *Centaurea maclosa*

§ 94.02 NOXIOUS WEEDS ON PRIVATE PROPERTY PROHIBITED.

No owner(s) of any property, or area within the Town, or agent of such owner(s), shall permit noxious weeds on such property. The existence of such noxious weeds constitutes a nuisance.

§ 94.03 RIGHT OF ENTRY.

A. Right of entry is only granted with the owner(s) consent at any reasonable time for the purpose of inspecting and/or assisting in the abatement noxious weeds as described in this chapter

1. When right of entry is denied, it is the owner(s) responsibility to remove the noxious weeds.
2. Failure to remove the noxious weeds within ten (10) days of notice, by certified mail, shall be subject to a fine of up to one-hundred dollars (\$100.00) dollars per day.
3. The Municipal Court, upon finding that the owner(s) where noxious weeds have not been removed, may issue an order permitting the Town to enter upon the owner(s) property for the purpose of exterminating or removing such noxious weeds. The Court may, at its discretion, order the owner(s) to pay restitution for the cost of extermination and/or removal.

CHAPTER 95 UNSAFE STRUCTURES AND EQUIPMENT

Sections

- 95.01 General
- 95.02 Unsafe structure
- 95.03 Unsafe equipment
- 95.04 Structure unfit for human occupancy
- 95.05 Unlawful structure
- 95.06 Dangerous structure or premises
- 95.07 Closing of vacant structures
- 95.08 Authority to disconnect service utilities
- 95.09 Notice
- 95.10 Placarding
- 95.11 Placard removal
- 95.12 Prohibited occupancy
- 95.13 Abatement methods
- 95.14 Record
- 95.15 Violation penalties
- 95.16 Notice to person responsible
- 95.17 Form
- 95.18 Method of service
- 95.19 Unauthorized tampering
- 95.20 Penalties
- 95.21 Transfer of ownership

§ 95.01 GENERAL.

When a structure or equipment is found by the building inspector and/or Special Municipal Officer (SMO) to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

§ 95.02 UNSAFE STRUCTURE.

An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains, unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

§ 95.03 UNSAFE EQUIPMENT.

Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the premises or within the structure that is such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or occupants of the premises or structure.

§ 95.04 STRUCTURE UNFIT FOR HUMAN OCCUPANCY.

A structure is unfit for human occupancy whenever the building inspector and/or Special Municipal Officer (SMO) finds that such structure is unsafe, unlawful or, because equipment is found by the building inspector and/or Special Municipal Officer (SMO) to be unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because of location of the structure constitutes a hazard to the occupants of the structure or the public.

§ 95.05 UNLAWFUL STRUCTURE.

An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered, or occupied contrary to law.

§ 95.06 DANGEROUS STRUCTURES OR PREMISES.

For the purpose of this code, any structure or premises that has any or all of the conditions or defects described as follows shall be considered to be dangerous.

1. Any door, aisle, passageway, stairway exit or other means of egress that does not conform to the approved building fire code of the Town as related to equipment for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn or loose, torn or otherwise unsafe as not to provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such extent that it is likely to collapse partially or completely, or to become detached or dislodged.
4. Any portion of a building, or any member, appurtenance, or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
5. The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give away.
6. The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

7. The building or structure is neglected, damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, become a harbor for vagrants, criminals, or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.
8. Any building or structure has been constructed, exist or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the approved building or fire code of the jurisdiction, or any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
9. A building or structure, used or intended to be used for dwelling purpose, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the building inspector and/or Special Municipal Officer (SMO) to be unsanitary, unfit for human habitation or in such a that is likely to cause sickness or disease.
10. Any building or structure, because of lack of sufficient or proper fire-resistance-rated construction, fire protection system, electrical systems, fuel connections, mechanical systems, plumbing systems or other cause, is determined by the building inspector and/or Special Municipal Officer (SMO) to be a threat to life or health.
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

§ 95.07 CLOSING OF VACANT STRUCTURES.

If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the building inspector and/or Special Municipal Officer (SMO) is authorized to post a placard of condemnation on the premises and order the structure closed up so as not to be an attractive nuisance. Upon failure of the owner or owner's authorized agent to close up the premises within the time specified in the order, the building inspector and/or Special Municipal Officer (SMO) shall cause the premises to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and shall be collected by any other legal resource.

§ 95.08 AUTHORITY TO DISCONNECT SERVICE UTILITIES.

The building inspector and/or Special Municipal Officer (SMO) shall have authority to authorize disconnection of the utility service to the building, structure or system regulated by this code in case of an emergency where necessary to eliminate an immediate hazard to life or property.

§ 95.09 NOTICE.

Whenever the building inspector and/or Special Municipal Officer (SMO) has condemned a structure or equipment under provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner, owner(s) authorized agent or the person or persons responsible for the structure or equipment in accordance with Section § 95.22. If the notice pertains to equipment, it shall be placed on the condemned equipment. The notice shall be in the form prescribed in Section § 95.21.

§ 95.10 PLACARDING.

Upon failure of the owner, owner's authorized agent or person responsible to comply with the notice provisions within the time given., the building inspector and/or Special Municipal Officer (SMO) shall post on the premises or on the defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

§ 95.11 PLACARD REMOVAL.

The building inspector and/or Special Municipal Officer (SMO) shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the building inspector and/or Special Municipal Officer (SMO) shall be subject to the penalties provided by this code.

§ 95.12 PROHIBITED OCCUPANCY.

Any occupied structure condemned and placarded by the building inspector and/or Special Municipal Officer (SMO) shall be vacated as ordered by the building inspector and/or Special Municipal Officer (SMO) . Any person who shall occupy a placarded premise or shall operate placarded equipment, and any owner, owner's authorized agent or person responsible for the premises who shall let anyone occupy a placarded premise or operate placarded equipment shall be liable for the penalties provided in this code.

§ 95.13 ABATEMENT METHODS.

The owner, owner's authorized agent, operator or occupant of a building, premises or equipment deemed unsafe by the building inspector and/or Special Municipal Officer (SMO) shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

§ 95.14 RECORD.

The building inspector and/or Special Municipal Officer (SMO) shall cause a report to be filed on an unsafe condition. The report shall state the nature of the unsafe condition.

§ 95.15 UNLAWFUL ACTS.

It shall be unlawful for a person, firm, or corporation to be in conflict with or in violation of any provision of this code.

§ 95.16 NOTICE OF VIOLATION.

The building inspector and/or Special Municipal Officer (SMO) shall serve a notice of violation or order in accordance with Sections § 95.20 thru § 95.25.

§ 95.17 PROSECUTION OF VIOLATION.

Any person failing to comply with a notice of violation or order served in accordance with a notice of violation or order served in accordance with Section § 95.20 thru § 95.25 Shall be deemed guilty of a misdemeanor or civil infraction as determined by the Town, and the violation shall be deemed a strict liability offence. If the notice of violation is not complied with, the building inspector and/or Special Municipal Officer (SMO) shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be lien upon such real estate.

§ 95.18 VIOLATION PENALTIES.

Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be fined Seven-Hundred Fifty (750.00) dollars. Each day that a violation continues after due notice has been served shall be deemed a separate offence

§ 95.19 ABATEMENT OF VIOLATION.

The imposition of the penalties herein prescribed shall not preclude the legal office of the Town from instating appropriate action, to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

§ 95.20 NOTICE TO RESPONSIBLE PERSON.

Whenever the building inspector and/or Special Municipal Officer (SMO) determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Section § 95.21 and § 95.22 to the person responsible for the violation as specified in this code. Notices for condemnation procedures shall comply with Section § 95.16.

§ 95.21 FORM.

Such notice prescribed in Section § 95.20 shall be in accordance with all of the following.

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why they are being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code.
5. Inform the property owner or owner's authorized agent of the right to appeal.
6. Include a statement of the right to file a lien in accordance with Section § 95.19

§ 95.22 METHOD OF SERVICE.

Such notice shall be deemed to be properly served if a copy thereof is: delivered personally, or sent by certified or first-class mail addressed to the last known address. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

§ 95.23 UNAUTHORIZED TAMPERING.

Signs, tags or seals posted or affixed by the building inspector and/or Special Municipal Officer (SMO) shall not be mutilated, destroyed or tampered with, or removed without authorization from the building inspector and/or Special Municipal Officer (SMO).

§ 95.24 PENALTIES.

Penalties for noncompliance with orders and notices shall be set forth in Section § 95.18.

§ 95.25 TRANSFER OF OWNERSHIP.

It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation has been complied with, or until such owner or the owner's authorized agent shall furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the building inspector and/or Special Municipal Officer (SMO) and shall furnish to the building inspector and/or Special Municipal Officer (SMO) a signed and notarized statement from the grantee, transferee, mortgagee, acknowledging and fully accepting the responsibility without condition for making corrections or repairs by such compliance order or notice of violation, by date specified in notarized statement.

The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE THE TOWN OF STAR VALLEY RANCH approve the first reading of Ordinance 2021-17, Title XIII Chapters 93, 94 and 95 as written.

Motion made by Councilman Baillie

Motion seconded by Councilman Ellis

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: Kathleen Buyers
Kathleen Buyers, Mayor

Attest:

By: Kristin Gray
Kristin Gray, Clerk



The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE the Town of Star Valley Ranch approve Mayor Kathleen Buyers as the Town's representative and authorize Mayor Kathleen Buyers to sign the appropriate documents for the Fire Protection Agreement between the Town of Thayne, Town of Star Valley Ranch, and Mid-Valley Fire District.

Motion made by Councilman Denney

Motion seconded by Councilman Ellis

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: Kristin Gray

Kristin Gray, Clerk



The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE the Town of Star Valley Ranch approve the Mayor's appointment of Kirsten Merill to the Economic Development Board. This appointment is effective immediately and extends through June 30, 2024.

Motion made by Councilman Denney

Motion seconded by Councilman Ellis

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk



The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE the Town of Star Valley Ranch approve the Mayor's appointment of Rand Bitter to the Finance Advisory Board. This appointment is effective immediately and extends through June 30, 2023.

Motion made by Councilman Denney

Motion seconded by Councilman Hansen

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk



- A. LCED Meeting, August 2, 2021 @ 10 – County Offices Afton
- B. Town Council Workshop, August 5, 2021 @ 9am – Town Hall
- C. Coffee with the Mayor, August 16, 2021 @ 10am – Town Hall
- D. Town Council Workshop, August 18, 2021 @ 9am – Town Hall
- E. Town Council Meeting, August 18, 2021 @ 6pm – Town Hall

The
Town of Star Valley Ranch

Suggested Motion

I MOVE the Town of Star Valley Ranch adjourn this meeting.

The Town of
Star Valley Ranch, Wyoming

Suggested Motion

I MOVE the Town of Star Valley Ranch adjourn this meeting.

Motion made by Councilman Baillie

Motion seconded by Councilman Denney

Vote: DB – Aye LH – Aye TE – Aye RD – Aye

Passed and adopted this 21st day of July 2021

For the Town of Star Valley Ranch

By: _____

Kathleen Buyers

Kathleen Buyers, Mayor

Attest:

By: _____

Kristin Gray

Kristin Gray, Clerk

